



Executive Committee Meeting Minutes
Greenburgh Town Hall
May 13, 2015 – 12 pm

Chris Burdick called the meeting to order at 12:09pm.

Attendees: Chris Burdick, Mike Gordon, Herb Oringel, Peter McCartt, Brad Tito (representing Mike Spano) Nancy Seligson, Sara Goddard and Exec Director Leo Wiegman. (Jean Hamerman and Nancy Gold also attended.)

Chris Burdick moved for approval of the April 15, 2015 Board of Directors meeting minutes, Mike Gordon seconded. The motion passed unanimously.

Executive Director's Report

Leo discussed the Draft Budget (copy attached).

Leo discussed a Draft Procurement Policy, adapting an Energy Investment Corp policy. (Copy attached?)

Leo will engage Paychex.

A question was raised and discussed: Is SW subject to FOIL requirements?

Mike Gordon proposed that corporate counsel is on the radar.

Leo mentioned that there was a different scope of work for Nancy Gold Marketing and her monthly rate was raised to \$1500. Newsletter publishing and event planning taking priority.

Major discussion ensued on a "target" budget vs. a "real" budget. Conservative income and reasonable expectations. It was decided that Leo will do a month by month Income Statement.

Leo proposed a \$4,990 allowance for office expenses including website, communications software and supplies.

Governance

Can we get answers to FAQ, e.g. meeting by conference call, voting by email, proxy representation, etc.

Procurement Policy

Nancy Seligson suggested going green, engaging Westchester Green Business Challenge. [It was agreed to go over this and debate at next month's EC meeting.]

Municipal Solar Buyers Group

Leo spoke of the launch of Municipal Solar Buyers Group – time to fish or cut bait.

Chris Burdick made a motion to move forward with the RFP as recommended by Leo Weigman, seconded by Mike Gordon. The motion passed unanimously; the RFP will go on the website.

Mike Gordon and Laura Rossi will get record of PNC Agreement

CCA

Mike Gordon mentioned that 7 munis are “in”, 14 more are “coming.”

June 1 is the Round 1 Deadline.

Glenn Weinberg is leading the negotiation team with a committee of 12 commodity consultants. Legal, Outreach to Munis, RFP, Outreach to Town afterward.

Legal – Solicitor General says General Muni Law does not apply, no referendum necessary. Home rule/ Local Law instead of Resolution.

Microgrid

9 submissions possible.

Mike Gordon will negotiate/enable/facilitate rates.

CFA

Mike Gordon met with Catherine Parker and Pete Harckham; submit an application for CFA

Team is comprised of Millie Magrew (County), Scott Fernquist (County), Jean Hamerman (SW).

Tim Carey is to submit an application for CFA.

Nancy Seligson says CFA for very large cities – big projects.

Water Committee

Need to engage the member munis and conduct first meeting.

Communications Committee

Leo Weigman is getting settling into our communication systems and will help to decide next steps.

A Conference Steering Committee was assembled by Peter McCartt with Herb Oringel, Mike Gordon and Leo Weigman. Late September was decided for the date.

Next Meeting

The next EC meeting will be on June 17, at noon (bring your own lunch). The next BOD meeting is June 30 at noon, place to be determined.

The meeting adjourned at approximately 2:03pm.

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