



PROJECT MANAGER

Commercial Clean Heating and Cooling

Dept: Commercial Clean Heating and Cooling

Hours: Flexible. 15-20 hours per week

The Organization

Sustainable Westchester is a nonprofit membership organization of Westchester County local Governments that facilitates effective collaboration on sustainability issues. The organization brings socially responsible, environmentally sound, and economically viable solutions that create healthy, resilient and sustainable communities.

The Project Manager

The Project Manager reports to the Program Director and will assist in the coordination and enhancement of the Commercial Clean Heating and Cooling (C-CH&C) program.

Successful candidates will have a strong interest in environmental issues and possess a working knowledge of commercial & multifamily buildings (functions, management, or development).

The Project Manager works with our team to achieve the following **Program Goals**:

- Increase the awareness of C-CH&C technologies among municipal officials, real estate property developers, building owners, architects, engineers, and technical providers
- Develop an in-depth understanding of NYSERDA and Con Edison programs, financing opportunities, and clustered demand in order to reduce the costs associated with the purchase and installation of C-CH&C projects
- Increase local adoption of C-CH&C technologies in commercial and multifamily properties
- Identify additional market transformation characteristics and approaches that are important for success and can potentially be replicated in other gas constrained areas

Some of the responsibilities include but are not limited to the following.

- **Coordinate and participate in outreach**
- **Organize events & assist with podcasts/webinars**
- **Facilitate meetings amongst key stakeholders**
- **Aggregate resources**
- **Interact with developers and building owners**
- **Develop case studies**
- **Lead the way in market transformation by developing awareness of our program and increasing adoption of new clean heating and cooling technologies**

The ability to coordinate, support and participate in Zoom Meetings for outreach events as well as SW staff meetings, as needed

We encourage candidates with Commercial Real Estate knowledge, experience and/or certifications to apply. (LEED, PMP, ASHRAE, or Commercial Real Estate Broker License)

Start date: ASAP

How to apply: For a full job description please see our career listing on Indeed.com <https://indeedhi.re/3gW4QL4> Reply with resume and cover letter to: HR@SustainableWestchester.org