

Renew America's Nonprofits Subrecipient Grant Application (NY State)

Sustainable Westchester, a nonprofit consortium of Westchester County local governments that facilitates effective collaboration on sustainability initiatives, is one of nine DOE Renew America's Nonprofits Grant Prime Selectees. The program will support energy efficiency upgrades in buildings owned by nonprofits across New York State with subrecipient grants available of up to \$200,000 per nonprofit and is limited to a single building and single organization per grant award. An organization may submit multiple applications if they have multiple buildings for which they wish to apply for.

Basic requirements:

The organization seeking funding must:

- **Own the building** in NY state where upgrades are to be performed and must be able to **provide proof of ownership**.
- Be able to provide its **501(c)(3) nonprofit determination letter** granted by the IRS.
- Have a SAM.gov and **UEI registration number** (if not at time of application, then before final selection of the organization).
- Be able to document the **need for grant funding** for improvements to reduce energy use and achieve savings for its building.
- Not be **debarred** from accepting and using federal funds.

Important Notes:

- Applications for buildings **located in a federally designated disadvantaged community** OR for organizations **primarily serving members of a disadvantaged community** will be more competitive, but all are encouraged to apply. To identify if your building is located in a disadvantaged community, use the mapping tool located here and enter your building's address.
- **Before you move on to the next page, please click save at the bottom.** For example: if you fill in page 2 and go back to page 1 before hitting save, the data entered on page 2 will be deleted.
- You do not have to make a JotForm account to save a draft of your application, simply click on "Skip Create an Account" at the bottom of the popup.
- Please go to the LAST page of the application and **press the green "Submit" button for us to receive your application.**
- A copy of your application will be emailed to the email address entered below.
- For any questions or to request assistance with this application please contact **building-decarbonization@sustainablewestchester.org**.

Contact Information

Email Address: *

example@example.com

Organization Name: *

(Must match the organization name listed on the 501(c)(3) determination letter and the building proof of ownership document)

Point of contact for this application: *

First and last name

Phone Number:

Please enter a valid phone number.

Organization Street Address: *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Nonprofit Website:

Building Address

Please enter the address for the building that you are applying for a subrecipient grant for. As a reminder, an organization can receive funding through this grant for ONE building only.

Check this box if the building address is the same as the organization address entered above.

Building Address for RAN application: *

Street Address

Street Address Line 2

City

State / Province

If you do not want your building location disclosed (e.g., shelter for victims of domestic violence), please indicate here:

Do not disclose my building location

Required Federal Information

The information on this page is required to be completed. Failure to complete this page in full will result in an invalid application.

If you wish to check your organization's eligibility before submitting a full application, fill out this section only and submit your application. A member of Sustainable Westchester will contact you to assist with next steps.

Federal System for Award Management (SAM)/Unique Entity ID (UEI) numbers are required before receiving an award. If your organization is not registered, sign up to get a UEI for free at SAM.gov.

Legal Organization Name (from SAM.gov): *

Please list your Federal UEI Number: *

Date SAM registration expires or needs renewal by: *

Month Day Year

BRIEFLY describe the organization's need for grant funding to complete an energy efficiency project. *

0/300

This federally funded award requires that all mechanics and laborers performing construction work on the project need to be paid at least the prevailing wage for your area. If your project is selected, assistance with meeting this requirement will be provided by Sustainable Westchester. Please acknowledge that you understand this requirement. *

Yes

No

Selected finalists will be asked to benchmark their building's energy usage in EnergyStar Portfolio Manager, with the help of Sustainable Westchester in order to quantify the energy savings for DOE reporting requirements. Please indicate your willingness to share your building's energy data with Sustainable Westchester. *

Yes, I will share my building's energy data with Sustainable Westchester.

No, I am not willing to share my building's energy data with Sustainable Westchester.

Subrecipient Scoring Information

If you wish to determine eligibility before submitting a full application, please proceed to the submit button at the end of the form and a member of Sustainable Westchester will contact you when the Department of Energy has sent their confirmation. **However, at this time (April 2025) we are strongly recommending applicants to submit a full application.** Please fill out and submit your final applications by May 1st - even if you don't hear back about your eligibility status, as we are unfortunately NOT able to grant extensions.

Applications will be scored based on the responses to the remaining questions. Please also refer to the resources provided on our website to assist you with the rest of the application. The scorecard is published on the Renewing America's Nonprofits webpage.

Please describe your organization's mission in 1-2 sentences *

Building Information

Energy Study

An energy study of your building is **HIGHLY RECOMMENDED**. Examples of energy studies include but are not limited to - a NYSERDA GJGNY Energy Study, a NYSERDA Flextech Assessment, or an ASHRAE Level I/II/III Energy Audit.

If you have not yet completed an energy study for this building, please contact **building-decarbonization@sustainablewestchester.org** for assistance.

Have you completed an energy study (also called an audit or an assessment) of this building

within the last 3 years?

Yes

No

If an energy study was uploaded, please list the energy efficiency and building electrification measures from the study that your organization would like to perform, if awarded this grant (ex: EEM-1, EEM-3, and BE-2).

If an energy study was NOT uploaded OR if the scope of work cannot be adequately summarized from the measures listed in the energy study please describe the proposed scope of work here.

Briefly describe any steps your organization has taken towards advancing your energy efficiency project, if any (for example: energy study complete and scope of work identified, RFP developed, estimates obtained, engineering design complete, etc.):

0/300

Building Square Footage (sq ft)?

Were there any past energy efficiency facility improvements in this building performed within the last 10 years?

Yes

No

Unsure

If yes, please indicate when and briefly describe what was done in the building.

0/300

What year was the building built?

Is your building located in a national historic district?

Yes

No

Unsure

Is your building designated as a National Historic Landmark (NHL) or considered a state historic building per their state/local SHPO guidelines? List of NHLs by State. Is your building recognized by NYSHPO? Click here to use their tool.

Please indicate answer to question above here:

Yes

No

Unsure

If yes, date of historic landmark designation?

Month Day Year

About Your Organization

What is your organization's mission and major activities?

0/300

Nonprofit Sector *

If other, please specify:

Briefly describe the geography of the organization's service area and/or the population that it serves:

0/300

Briefly describe the benefits to the organization (and the population it serves) if energy efficiency measures were performed through this grant:

0/500

If selected for this grant award, is your organization willing to serve as a model for other nonprofits (for example, is your organization willing to work with Sustainable Westchester and its partners to develop a case study on your building after construction has been completed)?

Yes

No

If selected, my organization plans to maintain ownership of the building and to deliver their usual services for at least 12 months after completion of the project, so that my utility information can be provided to Sustainable Westchester for program evaluation.

Yes

No

My organization has the operational and financial capacity to manage the energy improvement project, including management of the bidding, contracting and construction activity, and ability to track energy performance for at least 12 months following the close-out of the construction, with assistance from Sustainable Westchester.

Yes

No

Is there strong support for an energy efficiency improvement project within your organization?

Yes

No

Community Engagement and Local Hiring Commitments

Describe how your project will engage the community and what actions will take place to inform your community of this project (environmental benefits, local hiring, hiring from disadvantaged communities, etc.)

0/300

Describe how your project will benefit the local clean energy workforce.

0/300

Community Needs and DEIA Goals

Please describe how this project will benefit a disadvantaged or climate vulnerable community.

0/300

How will this project utilize Minority and Women-Owned Business Enterprises (MWBEs)?

0/300

Please describe how this project will benefit traditionally under-represented workers in the clean energy sector.

0/300

Additional Information

If there is any additional information that you wish to include in your application, please do so here. Note that any additional information is welcome, but only information which pertains to the scoring items on the scorecard will be considered.

Any comments or other information you'd like to share?

Thank you for completing this application. Your application will not be received until you select the green submit button. Submissions will only be accepted through JotForm.